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### AUDIT REPORT

Date 9/01/22 Fiscal Year 2021/2022  
 Name of Unit Valle Verde PTA IRS EIN 68-0259821  
 Council Mt. Diablo Council of PTA District PTA 32nd  
 Bank Name Bank of America Account Name Savings  
 Bank Address 2290 Oak Grove Rd. City/Zip Walnut Creek, CA 94598  
 Membership Dues Per Bylaws \$ 12.75  
 Total Members YTD 103 E-Members YTD 0

Dates covered by this audit 1/01/2022 to 06/30/2022

Check numbers reviewed in this audit N/A to N/A

BALANCE ON HAND at date of last audit <u>12/31/2021</u> (date)	\$ <u>110,094.78</u>
RECEIPTS since last audit	\$ <u>21.84</u>
	<b>TOTAL</b> \$ <u>110,094.78</u>
DISBURSEMENTS since last audit	\$ <u>0</u>
BALANCE ON HAND as of <u>06/30/2022</u> (date)	\$ <u>110,116.62</u> *

**BANK RECONCILIATION**

BANK STATEMENT BALANCE as of <u>06/30/2022</u> (date)	\$ <u>110,116.62</u>
DEPOSITS not yet credited (add to balance)	\$ <u>0</u>
\$ _____ \$ _____ \$ _____	

**UNCLEARED CHECKS** (List check number and amount)

#/N/A	\$ _____	#	\$ _____	#	\$ _____
#	\$ _____	#	\$ _____	#	\$ _____

TOTAL uncleared checks (subtract from balance)	\$ <u>N/A</u>
BALANCE in checking account as of <u>06/30/2022</u> (date)	\$ <u>110,116.62</u> *

\*These lines must balance

Read the following when the auditor's report is given: I have examined the financial records of the treasurer of Valle Verde PTA PTA/PTSA and find them:

- correct.
- substantially correct with the attached recommendations and findings.
- partially correct. More adequate accounting procedures need to be followed so that a more thorough audit report can be given.
- incorrect.

Attach separate report of explanation and recommendations to executive board.  
A separate audit form must be completed for each bank account.

Date Audit Completed 10/01/22 Date Audit Reviewed by Committee 10/05/22

Date Executive Board Adopted 10/04/22 Date Association Adopted 10/11/22

Auditor's Signature Lori A. Bhatia Auditor's Printed Name Lori A. Bhatia

Review Committee Signature(s) \_\_\_\_\_

(Copies to: unit president, secretary, and treasurer; council treasurer or auditor and district PTA treasurer or auditor as directed by the district PTA. Attach copies of tax filings to copies provided to next level PTA.)



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### AUDIT REPORT

Date 09/01/22 Fiscal Year 2021/2022  
 Name of Unit Valle Verde PTA IRS EIN 68-0259821  
 Council Mt. Diablo Council of PTA District PTA 32nd  
 Bank Name Bank of America Account Name Merchant  
 Bank Address 2290 Oak Grove Rd. City/Zip Walnut Creek, CA 94598  
 Membership Dues Per Bylaws \$ 12.75  
 Total Members YTD 103 E-Members YTD 0

Dates covered by this audit 1/01/2022 to 06/30/2022

Check numbers reviewed in this audit N/A to \_\_\_\_\_

BALANCE ON HAND at date of last audit <u>12/31/2021</u> (date)	\$ <u>6,664.76</u>
RECEIPTS since last audit	\$ <u>10,497.17</u>
	<b>TOTAL</b> \$ <u>17,161.93</u>
DISBURSEMENTS since last audit	\$ <u>10,000</u>
BALANCE ON HAND as of <u>06/30/2022</u> (date)	\$ <u>7,161.93</u> *

#### BANK RECONCILIATION

BANK STATEMENT BALANCE as of 06/30/2022 (date) \$ 7,161.93  
 DEPOSITS not yet credited (add to balance) \$ 0.00  
 \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

#### UNCLEARED CHECKS (List check number and amount)

# _____ \$ _____	# _____ \$ _____	# _____ \$ _____
# _____ \$ _____	# _____ \$ _____	# _____ \$ _____

TOTAL uncleared checks (subtract from balance) \$ 0.00  
 BALANCE in checking account as of 06/30/22 (date) \$ 7,161.93 \*  
 \*These lines must balance

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Auditor's Signature Lori A. Bhatia Auditor's Printed Name Lori A. Bhatia

Review Committee Signature(s) \_\_\_\_\_

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Date 09/01/22 Fiscal Year 2021/2022  
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 Council Mt. Diablo Council of PTA District PTA 32nd  
 Bank Name Bank of America Account Name Checking  
 Bank Address 2290 Oak Grove Rd. City/Zip Walnut Creek, CA 94598  
 Membership Dues Per Bylaws \$ 12.75  
 Total Members YTD 103 E-Members YTD 0

Dates covered by this audit 1/01/2022 to 06/30/2022

Check numbers reviewed in this audit 8315 to 8392

BALANCE ON HAND at date of last audit <u>12/31/2021</u> (date)	\$ <u>211,061.20</u>
RECEIPTS since last audit	\$ <u>102,585.40</u>
	<b>TOTAL</b> \$ <u>313,646.60</u>
DISBURSEMENTS since last audit	\$ <u>106,602.61</u>
BALANCE ON HAND as of <u>06/30/2022</u> (date)	\$ <u>207,043.99</u> *

**BANK RECONCILIATION**

BANK STATEMENT BALANCE as of <u>06/30/2022</u> (date)	\$ <u>212,597.10</u>
DEPOSITS not yet credited (add to balance)	\$ <u>0.00</u>
\$ _____ \$ _____ \$ _____	

**UNCLEARED CHECKS** (List check number and amount)

# _____ \$ <u>See Attached</u>	# _____ \$ _____	# _____ \$ _____
# _____ \$ _____	# _____ \$ _____	# _____ \$ _____

TOTAL uncleared checks (subtract from balance)	\$ <u>5,553.11</u>
BALANCE in checking account as of <u>06/30/22</u> (date)	\$ <u>207,043.99</u> *

\*These lines must balance

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Check #	Amount
8103	\$1,500.00
8129	\$25.81
8179	\$30.00
8244	\$100.00
8258	\$119.69
8367	\$63.95
8373	\$322.36
8374	\$195.50
8382	\$161.52
8390	\$425.78
8391	\$1,755.00
8392	\$853.50
Total	\$5,553.11