



VALLE VERDE PTA MEETING AGENDA  
February 8, 2022 | 7:00 PM | Zoom  
Meeting ID: 760 300 6921 Passcode: VVPTA



**TOPIC**

**PRESENTER**

**Welcome, Call to Order**

President, Natalie Ivankovich

**Approve the January Minutes**

Secretary, Anne Nastor

**PTA Presentation: VVE Reading Lab Update  
And Tips to Helping Students with Reading**

Amber Duran, Reading Specialist,  
Teacher

**Reports**

- Student Council Report
- Principal's Report
- Teachers' Report
- Board Reports
  - Ratify January Bills/Financial Report Review
  - Nominating Committee
  - Honorary Service Awards

President, Victoria M.  
Principal, Mignon Perkins

Treasurer, Julia Petrov

Parliamentarian, Stephanie Jensen  
Historian, Janis Allocco

**Committee Reports**

- STEM Day Recap
- PAC Report
- **SPRING FLING: REBOOTED!! Friday, April 29th**

Henriette Howett

Frith O'Steen

Amanda Brooks/Elizabeth Schrag

**New Business**

- **Approve PTA Funded Educational Staff for 2022/2023 School Year**
- **Read a Thon- Chair Needed- May 2022**
- **Philanthropy**

Mignon Perkins

**Next Meeting – March 8, 2021 at 7 pm (Zoom)**

**Adjourn Meeting**

<p>In Attendance</p>	<p><b>Exec Board:</b> Lori Bhatia, Sarah Foster, Stephanie Jensen, Natalie Ivankovich, Heather Martin, Anne Nastor, Julia Petrov  <b>PTA Voting Members:</b> Rebecca Ash, Julia Colby, Liz Crimmins, Amy Graham, Claudia Lee, Jonathan Lee, Tracy Miranda, Meghan Moreau, Jenny Roy, Goli Shariat, Matthew Zamora  <b>Non Voting Members:</b> Amy Hill, Julia Lam, Julie McShane, Morgan Mischler, Ms. Lindsey Nakashima, Janice Papartasse, Mignon Perkins, Sarah Ramos, Goli Sadeghi</p> <p><b>Quorum:</b> 15 voting members including Exec members. <b>Quorum Met</b></p>
<p>Approve Minutes</p>	<p>Heather Martin made a motion to approve the December Minutes.  <b>15 yes votes to approve December Minutes.</b></p>
<p>PTA Special Presentation</p>	<p>Mindfulness 101: Helpful Tips for Parents to Reduce Stress  Behnoush Babzani, VVE Parent, Certified Professional Life Coach, Author, Founder of The Clarity Program</p> <ul style="list-style-type: none"> <li>● Breathe in (4), hold (2), breathe out (8)</li> <li>● Mindfulness builds awareness about emotional reactions to stressors. A few steps toward letting go or not being so reactive: <ul style="list-style-type: none"> <li>○ Write a list of your stressors and identify those within your control. Putting the stressors and emotions on paper puts space between you and the stressor.</li> <li>○ Vitamin F: Friends and Family. Meaningful relationships.</li> <li>○ Breathe out in a stressful moment and try to identify the feeling. Put space between you and the feeling.</li> <li>○ Create a routine of self care that makes you feel good and brings peace.</li> <li>○ Be kind to ourselves. Take inventory of what we've done right. Appreciation and compassion.</li> </ul> </li> </ul>
<p>Student Council Report</p>	<p>President, Victoria Majerczak</p> <ul style="list-style-type: none"> <li>● Art Day Friday Feb 4 - dress up: tie die, overall, art apron, colorful shirts and masks</li> <li>● New Student Council Members in February</li> </ul>
<p>Principal's Report</p>	<p>Mignon Perkins, Principal</p> <ul style="list-style-type: none"> <li>● Newest COVID-19 updates: <ul style="list-style-type: none"> <li>○ 5 day quarantine [with a negative test]</li> <li>○ Accepting at home antigen test - negative could be false, but positive means quarantine and make an appt for pcr test (most accurate)</li> <li>○ MDUSD website has most up to date info for testing sites, reporting cases</li> <li>○ Get a direct exposure letter? Your child can still attend if asymptomatic.</li> <li>○ Attendance is a priority if your child is well enough to come to school. Ultimately it's the parents' decision.</li> <li>○ Get a booster when eligible to be fully vaccinated</li> <li>○ Lunchtime - TK/K eat outdoors; 2-3 and 4-5 are alternating outdoor/indoor schedule week by week, more tables are anticipated to be delivered for outside; staff encouraging students to distance</li> </ul> </li> <li>● Teacher of the Year deadline is tomorrow!</li> </ul>

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	<ul style="list-style-type: none"> <li>• Viking Voice is always the place for the most up to date and complete info.</li> </ul>
Teachers' Report	<p>Ms. Perkins (for Ms. Nakashima)</p> <ul style="list-style-type: none"> <li>• Finishing diagnostics</li> <li>• 4-5th grade testing</li> <li>• TK/K 1:1 assessments on letter ID, numbers</li> <li>• All grade levels will take social-emotional learning survey</li> </ul>
Ratify Bills & Review Financial Report	<p>Julia Petrov, Treasurer</p> <ul style="list-style-type: none"> <li>• Income: \$1,984</li> <li>• Expenses: \$2,821.51</li> <li>• Unrestricted Cash Ending 2021 \$36,411</li> </ul> <p>Sarah Foster made a motion to approve the December budget and financial report.  <b><i>Unanimous vote to approve December budget and financial report.</i></b></p>
Board Reports	<p>Nominating Committee - Stephanie Jensen, Parliamentarian</p> <ul style="list-style-type: none"> <li>• Identify the Exec Board for the upcoming year and present the slate at the March 2022 PTA meeting. Vote at the April 2022 meeting.</li> <li>• Committee: Stephanie Jensen, Lori Bhatia, Jenny Roy, and Jane Klinger. Anne Nastor, alternate.</li> <li>• VVE PTA website has the full list of volunteer opportunities</li> </ul> <p>Heather Martin made a motion to accept the Nominating Committee as presented.  <b><i>Unanimous vote to accept the Nominating Committee as presented tonight.</i></b></p> <p>Honorary Service Awards - Natalie Ivankovich (for Janis Allocco, Historian)</p> <ul style="list-style-type: none"> <li>• 5 awards for community members - teachers, parents, caregivers, staff members</li> </ul>
Committee Reports	<p>Dine and Donate - Goli Shariat</p> <ul style="list-style-type: none"> <li>• Gots \$1,365</li> <li>• Feb. 2 Round Table Pizza</li> <li>• March possibly Jack's in P.Hill</li> <li>• Open to suggestions</li> </ul> <p>Coat Drive - Goli Shariat</p> <ul style="list-style-type: none"> <li>• Sister school - 10 smaller coats in nice shape</li> <li>• 102 to Shelter Inc. helping people transition out of homelessness</li> <li>• 20 coats that needed TLC to Goodwill</li> </ul> <p>DREAM - Jenny Roy, Faye Einspahr</p> <ul style="list-style-type: none"> <li>• Next meeting next week Jan. 19 on PTA Calendar. All are welcome at any time!</li> <li>• Book initiative still in the works- purchasing books to get into the library.</li> </ul> <p>STEAM Night January/February 2022 Natalie (for Henriette Howett)</p> <ul style="list-style-type: none"> <li>• For students only during the school day (due to COVID restrictions)</li> </ul> <p>PAC Report - Natalie (for Frith O'Steen)</p>

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	<ul style="list-style-type: none"><li>• Parent reps attend monthly meeting to exchange ideas across the District</li></ul>
New Business	Community Survey re: Budget Priorities- Coming January 2022 <ul style="list-style-type: none"><li>• Asking teachers and the community to prioritize and voice needs for positions such as Art Docent program, Graden program, Reading Specialist</li></ul>
Next Meeting	The next meeting will be on February 8, 2022 @ 7pm (Zoom)
Adjourn	8:28 pm

**VVE PTA Expenditure Report  
January 2022**

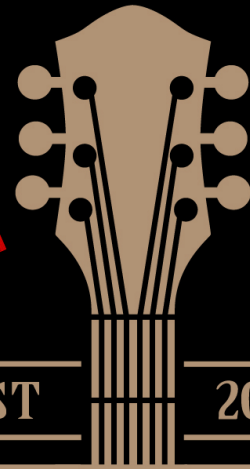
<b>Date</b>	<b>Num</b>	<b>Description</b>	<b>Memo</b>	<b>Category</b>	<b>Amount</b>
1/13/22	DEBIT	Zoom	Monthly Zoom Payment - January 2022	PTA Function	(14.99)
1/24/22	8315	Jane Klinger	Garden Project	Landscaping	(1,163.10)
1/24/22	8316	Mt Diablo Unifed School District	Invoice AR360060; Amber Duran, Q2 21-22	Reading Specialist	(12,611.67)
1/24/22	8317	Mt Diablo Unifed School District	Invoice AR360061; Hilari Gaines, Q2 21-22	Instruct Assist	(4,263.96)
1/24/22	8318	Mt Diablo Unifed School District	Invoice AR360062; Sandra Himel, Q2 21-22	Instruct Assist	(5,582.88)
1/24/22	8319	Mt Diablo Unifed School District	Invoice AR360063; Laurie Lundin, Q2 21-22	Instruct Assist	(4,593.09)
1/24/22	8320	Mt Diablo Unifed School District	Invoice AR360064; Armaghan Mohebbi Bazyar, Q2 21-22	Instruct Assist	(4,263.96)
1/31/22	EFT	Squarespace.com	Monthly Payment - January 2022	Merchant Fee	(192.32)
				<b>TOTAL</b>	<b>(32,685.97)</b>

Valle Verde Elementary School PTA 2021/2022 Budget & YTD Results

	2020/2021		2021/2022			
	YTD Actual As of 6/30/21	Budget 2020/2021	Previous December	Current January	YTD Actual As of 1/31/22	Budget 2021/2022
<b>Income:</b>						
Art Docent Program	0	0		3,000	3,000	0
Book Fair	0	1,500			0	2,500
Box Tops	107	500		65	65	100
Carnival	0	8,000			0	0
Amazon Smile	602	250			361	1,000
Dine Around	2,929	1,500		1,365	1,926	2,500
FunRaising	6,257	0			0	5,000
Fun Run	12,416	12,000		50	59,498	20,000
Read-A-Thon	0	0			0	8,000
Shop & Give	1,495	0			192	0
Sponsorship	167	5,000		2,333	9,813	5,000
Distance Learning School Supply	918	0			0	0
Fund-A-Need: Chromebooks	19,150	0			0	0
Gift Cards	0	200			0	600
Interest Income	46	30	4	4	28	50
Misc. Income	166	0			0	0
PTA Dues	879	1,200	26		738	1,000
Spring Event	0	0			0	3,000
Spring Fling	700	10,000			2,450	20,000
Spirit Wear	2,261	1,500			1,765	2,000
Trunk or Treat	0	0			7,787	0
Viking Fund	87,634	60,000	1,955	5,935	76,108	85,000
Yearbook	2,943	1,000			0	1,000
<b>Total Income:</b>	<b>138,670</b>	<b>102,680</b>	<b>1,984</b>	<b>12,751</b>	<b>163,731</b>	<b>156,750</b>
<b>Expenditures:</b>						
Art Show	0	(100)			0	(200)
Bank Charges	(75)	(25)			0	0
Class Teacher Allocation	(3,424)	(8,860)	(322)		(1,355)	(8,805)
Credit Card Processing	(2,989)	(3,500)	(34)	(192)	(3,994)	(3,500)
Crossing Guard	(4,932)	(6,520)			0	(6,520)
Custodian Appreciation Week	0	(175)			(200)	(200)
Distance Learning School Supply	(147)	0			0	(771)
Diversity Committee	0	0			0	(1,275)
Emergency Backpacks	0	(150)			(77)	(100)
Family Events/STEAM	0	(100)			0	(400)
Carnival	(2,811)	(800)			0	0
Fun Run	0	0			(1,468)	(1,700)
Read-A-Thon	0	0			0	(200)
Spring Event	0	0			0	(1,000)
Spring Fling	0	0		500	500	(10,000)
Trunk or Treat	0	0			(258)	0
Hospitality	(783)	(1,000)			(1,379)	(1,000)
Instructional Assistant	(75,396)	(71,000)		(18,704)	(50,433)	(79,000)
Insurance	(258)	(258)			(258)	(258)
Campus Beautification/Landscaping	(137)	(300)		(1,163)	(6,044)	(6,000)
Library	0	(250)			0	(250)
Misc. Expense	0	0			0	(250)
Principal's Fund	(468)	(600)	(71)		(71)	(750)
PTA Functional	(1,018)	(1,900)	(15)	(15)	(1,286)	(1,500)
Reading Specialist	(42,566)	(40,200)		(12,612)	(32,411)	(46,800)
Scholarship	0	(100)			0	(100)
School Play	1,032	0			0	0
Service Awards	(504)	(500)			0	(500)
Teacher Grant Expense	0	(2,000)			(778)	(2,000)
Tech. Coordinator	(6,741)	(7,100)			0	0
Technology	0	(1,170)			(408)	0
Technology Software	(9,424)	(16,100)			(5,240)	(7,000)
Website	(371)	(250)			(384)	(375)
Yearbook	(2,172)	0	(1,907)		(1,907)	(2,000)
Art Docent Program	0	0	(471)		(1,157)	0
Graduating Class	(5,654)	(6,000)			0	(6,000)
<b>Total Expenses:</b>	<b>(158,837)</b>	<b>(168,958)</b>	<b>(2,822)</b>	<b>(32,186)</b>	<b>(108,608)</b>	<b>(188,454)</b>
<b>Total Income Less Expenses:</b>	<b>(20,167)</b>	<b>(66,278)</b>	<b>(837)</b>	<b>(19,435)</b>	<b>55,122</b>	<b>(31,704)</b>
Beginning Cash	271,655	271,655			251,488	251,488
Ending Cash	251,488	205,377			306,610	219,784

Reserves (Restricted Cash)	Beginning		Ending	
	Beginning	Ending	Beginning	Ending
Graduating Class 2021	3,954	325	0	0
Graduating Class 2022	0	2,822	2,822	19,011
Graduating Class 2023	0	0	0	14,521
Art Docent Program	3,427	3,427	3,427	5,270
School Play Reserve	3,000	3,000	3,000	3,000
Fund-A-Need: Chromebooks	0	19,150	19,150	19,150
Education Fund	110,000	110,000	126,000	126,000
<b>Restricted Cash</b>	<b>120,381</b>	<b>138,724</b>	<b>154,399</b>	<b>186,951</b>
<b>Unrestricted Cash</b>	<b>151,274</b>	<b>112,764</b>	<b>97,089</b>	<b>32,832</b>
<b>Total Cash</b>	<b>271,655</b>	<b>251,488</b>	<b>251,488</b>	<b>219,784</b>

**REBOOT**



EST

2020

# GONE COUNTRY



VALLE VERDE RANCH

SAVE THE DATE • Spring Fling • April 29, 2022 • 6:30 pm  
Outdoor Event • Dinner • Dancing • FUNdraising