



VALLE VERDE PTA MEETING AGENDA
November 9, 2021 | 7:00 PM | Zoom
Meeting ID: 760 300 6921 Passcode: VVPTA



TOPIC

PRESENTER

Welcome, Call to Order

President, Natalie Ivankovich

Approve the October Minutes

Secretary, Anne Nastor

Reports

- Principal's Report
- Student Council Report
- Teachers' Report
- Board Reports
 - Natalie Ivankovich
 - Julia Petrov
 - Sarah Foster
 - Stephanie Jensen- Bylaws Update

Principal, Mignon Perkins
President, Victoria M.

President
Treasurer
VP Marketing & Communications
Parliamentarian

**PTA Presentation: Ask the MDUSD CBO:
Understanding Budgets and BAC**

MDUSD Chief Business Officer,
Lisa Gonzales, Ed.D

Committee Reports

- Diversity Committee
 - Vote to release scholastic dollars
- Trunk or Treat Recap
- Dine and Donate Update
- Holiday Art Show at The Orchards 11/26-12/7
- Virtual Book Fair 12/6-12/10

Jenny Roy/Faye Einspahr
President, Natalie Ivankovich
Michelle Greenland/Heather Maddox
Goli Shariat
Sarah Foster/Michelle Foster/Meghan Moreau
Julia Colby

New Business

- Garden Budget
 - Vote to increase 2021-22 Budget
 - Garden Educator Budget 2022-23
- Chromebook Purchase
 - Vote to release funds
- 2022-23 Budget Discussion
- Holiday Philanthropy Opportunities
 - HOPE Solutions Gift Card Drive
 - One Warm Coat Drive- Help Needed

Jane Klinger

President, Natalie Ivankovich

President, Natalie Ivankovich
President, Natalie Ivankovich

Next Meeting – December 14, 2021 at 7 pm (Zoom)

Adjourn Meeting

<p>In Attendance</p>	<p>Exec Board: <i>Lori Bhatia, Sarah Foster, Natalie Ivankovich, Heather Martin, Anne Nastor, Julia Petrov, Stephanie Jensen</i></p> <p>PTA Voting Members: <i>Rebecca Asch, Liz Crimmins, Jonathan Ferris, Henriette Howett, Jonathan Lee, Denise Lussier, Christine Stroh, Erica Alborg, Loren Glover, Katie Hogue, Caroline Mariano, Mignon Perkins, Jenny Roy, Melissa Vartan, Jessica Young,</i></p> <p>Non Voting Members: <i>Aryanna Abouzari, Brooks, Maggie Chao, Alicia Chen, Michelle Greenland, Renee Gregg, Michelle Guerrero, Jane Klinger, Eppie Leung, Victoria Majerczak, Heather Maddox, Tracy Miranda, Lindsey Nakashima, Sarah Ramos, Mariel Salomon, Jocelyn Silva, Lin Wang, Matthew Zamora</i></p> <p>Quorum: 22 voting members including Exec members ☑ Quorum Met</p>
<p>Approve Minutes</p>	<p>Julia Petrov made a motion to approve the September Minutes. Unanimous vote to approve September Minutes.</p>
<p>PTA Presentation: California School Survey System</p>	<p>Mignon Perkins, Principal</p> <ul style="list-style-type: none"> ● Healthy Children Survey: collecting data from students, parents, and staff about learning and teaching conditions, confidentially communicate perceptions of school and environment so the district and site can identify needs, make data based decisions, and allocate resources at VVE <ul style="list-style-type: none"> ○ Grades 5, 7, 9, 11 take the survey ○ Timeline Nov 1-19 ○ Anonymous; Parents can opt out ○ Need 70% participation rate ○ Hard copies available in office; teachers will remind & make available at conferences ○ “Use your voice” on the survey...Clip from Clint Smith’s TED Talk “The Danger of Silence” ○ 2019-2020 data is available, see
<p>Student Rep</p>	<p>Victoria Majerczak, Student Council President</p> <ul style="list-style-type: none"> ● Spirit Days ideas ● Red Ribbon Week ● Student Council meets <ul style="list-style-type: none"> ○ Liliana Silva, Vice President ○ Bella H, Treasurer ○ Aria Peters, Secretary

<p>End of the Year Audit</p>	<p>Lori Bhatia, Auditor</p> <ul style="list-style-type: none"> ● 2 audits per year ● Presented the End of the Year audit from 2020-2021 ● Purpose: assure taxes are paid, update Insurance Coverage, fiduciary accountability ● 3 bank accounts: <ul style="list-style-type: none"> ○ Savings Account: balance 110,070 ○ Merchant Account: balance 10,264.56 ○ Primary Checking Account: 131,153.61 <p>Lori Bhatia made a motion to approve the end of the year audit for the 2020-2021 school year. <i>Unanimous vote to approve September bills and financial report.</i></p>
<p>Reports</p>	<p>Mignon Perkins, Principal</p> <ul style="list-style-type: none"> ● Read that Viking Voice. ● Thank you Jane!! Saturday was a wonderful Community Service Day. Hats off to all who came! <p>Teacher’s Report, Ms. Nakashima</p> <ul style="list-style-type: none"> ● TK/K - 1 Letter per week; stations; writing without tears books; reading buddies; parent volunteers started; Halloween Stations on 10/29, students can wear costumes that day; Prepping for conferences; ● 1st- Fluency, addition/subtraction to 10; Finished iReady with help of Reading Buddies; excited for Halloween; Stations; ● 2nd- Starting Autumn activities; Art with Mrs. Foster! Weekly music with Mr. Hannah! Place Value; Animal Stories; Halloween Stations coming up ● 3rd- fact families; hands on forces activities; happy to have art back ● 4th- Wrapping CA geography; native plants; Ms. Florence enrichment classes; Abstract art with parent volunteers ● 5th- prepping for conferences; math facts foundation; end of 50 states and capitols; cells; gathering stories to transition into realistic fiction in writer’s workshop; reaching out to PTA for new books; Regions of the US cookies <ul style="list-style-type: none"> ○ Trunk or Treat participation! ● Mrs. Duran, Reading Specialist working with groups on phonics (PTA paid position) ● Thank you for the Fun Run! ● Reminder about the early days for conferences. Check the website for times. <p>Jenny Roy, Diversity DREAM Committee</p> <ul style="list-style-type: none"> ● 1st meeting had a great turnout ● Sent survey to the school community; Thank you Tracy! Still gathering data from that ● Anyone can join at any time; next meeting in November ● Giving books to the school ● In-person event with food ● Met with teachers to gather input about diverse book donation and food event ● Will need approval from PTA to use Scholastic dollars \$1300 ● Bulletin Board by the MUR - need volunteers to sign up for that board

<p>Ratify September Bills & Review Financial Report</p>	<p>Julia Petrov, Treasurer</p> <ul style="list-style-type: none"> Income: PTA dues, t-shirts, Viking fund, (no fun run until next month) \$28K Expenses: district insurance, renew Zearn or a program, etc. \$5,859.66 <p>Natalie Ivankovich made a motion to approve the September bills and financial report. <i>Unanimous vote to approve September bills and financial report.</i></p>
<p>Reports</p>	<p>Sarah Foster, VP of Marketing and Communication</p> <ul style="list-style-type: none"> \$50K from the FUn Run! Second Chance Spirit Wear - trying something new to make spirit wear available all year round <p>Natalie Ivankovich, President</p> <p>Jane Klinger and Renee Gregg</p> <ul style="list-style-type: none"> Community Service Day accomplishments: 6 planter boxes, filled with dirt, tore out turf and planted native plants in center circle, revived succulent garden, moved crushed granite Found water source! And still more to do. <p>Michelle Greenland and Heather Maddox, Trunk or Treat</p> <ul style="list-style-type: none"> 5th grade fundraiser is coming! 10/29 3:30-6pm; tours leave every 10 minutes for the interactive experiences Michelle wrote the script 5th graders will be learning and performing Buy tickets in advance or at the entrance Kid friendly (not scary!) <p>Natalie for (Suzy Agulles, Fun Run)</p> <ul style="list-style-type: none"> Pledges = \$57K!! Thank you for your generosity and for showing up for this day! <p>Natalie: Thank you Jake Johnson for the Walk/Bike to School Day</p> <ul style="list-style-type: none"> Ms. Nakashima’s class won the golden sneaker! So many bikes and little celebrations from the kids interacting on that day
<p>New Business</p>	<p>Natalie Ivankovich, President</p> <ul style="list-style-type: none"> Chromebook Fund: \$19K to purchase Chromebooks; since the Spring, some Chromebooks had to be e-wasted, District prioritizing secondary schools first in the 1:1 so elementary schools are last to get them from the district; 3-5 graders do have 1:1 Devices; Computer Lab is needed <ul style="list-style-type: none"> Vote to release some of the money to fund a fully functional computer lab 1-2 grade or for any class that needs a lab setting for testing, etc. \$276 per chromebook x32 = \$8,832 pre tax Mrs. Perkins will have a technology committee meeting with a PTA rep there to discuss other options, explore higher tech than Chromebooks, before the November PTA meeting <ul style="list-style-type: none"> Thank you Matt for volunteering to attend that meeting Please take the Tech Survey if you haven’t already

VALLE VERDE PTA MEETING MINUTES

October 12 , 2021 | 7:00 PM | Zoom



	<ul style="list-style-type: none">• Teacher Grant form \$2K allocated for teacher grants - teachers can collaborate at grade levels<ul style="list-style-type: none">○ TK grant request for trikes for the TK/K playground <p>Natalie Ivankovich made a motion to release \$754 from the teacher grant fund for the TK/K grant. <i>Unanimous vote to approve September bills and financial report.</i></p>
Next Meeting	The next meeting will be on November 9, 2021 @ 7pm (Zoom)
Adjourn	8:38 pm

**VVE PTA Expenditure Report
October 2021**

Date	Num	Description	Memo	Category	Amount
10/7/21	DEBIT	Vistaprint	Sponsor Banner	PTA Function	(105.67)
10/14/21	DEBIT	Zoom	Monthly Zoom Payment - October 2021	PTA Function	(14.99)
10/19/21	DEBIT	Scholastic Book Clubs	5th Grade	Teacher Grant Expense	(119.63)
10/19/21	DEBIT	Amazon	TK/K Tricycles	Teacher Grant Expense	(658.47)
10/26/21	8291	Mt. Diablo Unified School District	Invoice AR357853; Amber Duran, Q1 21-22	Reading Specialist	(8,407.71)
10/26/21	8292	Mt. Diablo Unified School District	Invoice AR357854; Hilari Gaines, Q1 21-22	Instruct Assist	(2,842.64)
10/26/21	8293	Mt. Diablo Unified School District	Invoice AR357855; Sandra Himel, Q1 21-22	Instruct Assist	(3,721.92)
10/26/21	8294	Mt. Diablo Unified School District	Invoice AR357856; Laurie Lundin, Q1 21-22	Instruct Assist	(3,416.62)
10/26/21	8295	Mt. Diablo Unified School District	Invoice AR357857; Armaghan Mohebbi Bazyar, Q1 21-22	Instruct Assist	(2,788.80)
10/26/21	8296	Valle Verde Elementary	Ink Cartridge Supplies	Technology	(30.44)
10/26/21	8297	Darlene Wehrlie	Classroom Supplies	Class Teacher Allocation:Wehrlie	(50.19)
10/26/21	8298	IXL Learning	IXL Software, Invoice S370909	Technology Software	(1,755.00)
10/26/21	8299	Ryan Pappas	Plumbing material for garden irrigation	Landscaping	(327.06)
10/26/21	8300	Michael Hanna	Mallets for xylophones	Class Teacher Allocation	(199.66)
10/26/21	8301	Suzy Agulles	Fun Run Expenses	Fundraising Expenses	(1,468.15)
10/26/21	8302	Jane Klinger	VV Garden Project	Landscaping	(4,553.50)
10/26/21	8303	Natalie Ivankovich	Back to School Decorations, Popsicle Giveaway, Supplies	--Split--	(1,017.95)
10/26/21	8304	Amy Liberatore	Class Supplies, T-Shirt	--Split--	(46.93)
10/26/21	8305	Michelle Foster	Art Docent Program Supplies	[Art Docent Program]	(378.08)
10/31/21	EFT	Squarespace.com	Monthly Payment - October 2021	Merchant Fee	(2,027.75)
TOTAL					(33,931.16)

Valle Verde Elementary School PTA 2021/2022 Budget & YTD Results

	2020/2021		2021/2022			
	YTD Actual As of 6/30/21	Budget 2020/2021	Previous September	Current October	YTD Actual As of 10/31/21	Budget 2021/2022
Income:						
Book Fair	0	1,500			0	2,500
Box Tops	107	500			0	100
Carnival	0	8,000			0	0
Amazon Smile	602	250			191	1,000
Dine Around	2,929	1,500		168	168	2,500
FunRaising	6,257	0			0	5,000
Fun Run	12,416	12,000		59,113	59,133	20,000
Read-A-Thon	0	0			0	8,000
Shop & Give	1,495	0			192	0
Sponsorship	167	5,000	6,000	480	7,480	5,000
Distance Learning School Supply	918	0			0	0
Fund-A-Need: Chromebooks	19,150	0			0	0
Gift Cards	0	200			0	600
Interest Income	46	30	4	4	17	50
Misc. Income	166	0			0	0
PTA Dues	879	1,200	(129)	115	713	1,000
Spring Event	0	0			0	3,000
Spring Fling	700	10,000		2,450	2,450	20,000
Spirit Wear	2,261	1,500	1,783	(18)	1,765	2,000
Trunk or Treat	0	0		1,690	1,690	0
Viking Fund	87,634	60,000	20,658	4,335	61,685	85,000
Yearbook	2,943	1,000			0	1,000
Total Income:	138,670	102,680	28,317	68,336	135,484	156,750
Expenditures:						
Art Show	0	(100)			0	(200)
Bank Charges	(75)	(25)			0	0
Class Teacher Allocation	(3,424)	(8,860)	(463)	(278)	(1,019)	(8,805)
Credit Card Processing	(2,989)	(3,500)	(479)	(2,028)	(3,490)	(3,500)
Crossing Guard	(4,932)	(6,520)			0	(6,520)
Custodian Appreciation Week	0	(175)		(200)	(200)	(200)
Distance Learning School Supply	(147)	0			0	(771)
Diversity Committee	0	0			0	(500)
Emergency Backpacks	0	(150)			(77)	(100)
Family Events/STEAM	0	(100)			0	(400)
Carnival	(2,811)	(800)			0	0
Fun Run	0	0		(1,468)	(1,468)	(1,700)
Read-A-Thon	0	0			0	(200)
Spring Event	0	0			0	(1,000)
Spring Fling	0	0			0	(10,000)
Hospitality	(783)	(1,000)		(818)	(1,379)	(1,000)
Instructional Assistant	(75,396)	(71,000)		(12,770)	(31,729)	(79,000)
Insurance	(258)	(258)	(258)		(258)	(258)
Campus Beautification/Landscaping	(137)	(300)		(4,881)	(4,881)	(5,000)
Library	0	(250)			0	(250)
Misc. Expense	0	0	1,039		0	(250)
Principal's Fund	(468)	(600)			0	(750)
PTA Functional	(1,018)	(1,900)	(289)	(121)	(491)	(1,500)
Reading Specialist	(42,566)	(40,200)		(8,408)	(19,800)	(46,800)
Scholarship	0	(100)			0	(100)
School Play	1,032	0			0	0
Service Awards	(504)	(500)			0	(500)
Teacher Grant Expense	0	(2,000)		(778)	(778)	(2,000)
Tech. Coordinator	(6,741)	(7,100)			0	0
Technology	0	(1,170)	(378)	(30)	(408)	0
Technology Software	(9,424)	(16,100)	(3,485)	(1,755)	(5,240)	(7,000)
Website	(371)	(250)			(384)	(375)
Yearbook	(2,172)	0			0	(2,000)
Art Docent Program	0	0		(378)	(378)	0
Graduating Class	(5,654)	(6,000)			0	(6,000)
Total Expenses:	(158,837)	(168,958)	(4,313)	(33,913)	(71,980)	(186,679)
Total Income Less Expenses:	(20,167)	(66,278)	24,004	34,423	63,504	(29,929)
Beginning Cash	271,655	271,655			251,488	251,488
Ending Cash	251,488	205,377			314,992	221,559
Reserves (Restricted Cash)	Beginning	Ending	Beginning	Ending		
Graduating Class 2021	3,954	325	0	0		
Graduating Class 2022	0	2,822	2,822	11,174		
Graduating Class 2023	0	0	0	14,521		
Art Docent Program	3,427	3,427	3,427	3,048		
School Play Reserve	3,000	3,000	3,000	3,000		
Fund-A-Need: Chromebooks	0	19,150	19,150	19,150		
Education Fund	110,000	110,000	126,000	126,000		
Restricted Cash	120,381	138,724	154,399	176,893		
Unrestricted Cash	151,274	112,764	97,089	44,665		
Total Cash	271,655	251,488	251,488	221,559		