



VALLE VERDE PTA MEETING AGENDA  
October 12, 2021 | 7:00 PM | Zoom  
Meeting ID: 760 300 6921 Passcode: VVPTA



**TOPIC**

**PRESENTER**

**Welcome, Call to Order**

President, Natalie Ivankovich

**Approve the September Minutes**

Secretary, Anne Nastor

**PTA Presentation: Assessing School Climate:  
California School Survey System (CaSCHLS)**

Principal, Mignon Perkins

**6/30/2021 Audit- Presentation**

Auditor, Lori Bhatia

**Reports**

- Principal's Report
- Student Council Report
- Teachers' Report
- Board Reports
  - Natalie Ivankovich
  - Julia Petrov
  - Sarah Foster

Principal, Mignon Perkins  
President, Victoria M.  
  
President  
Treasurer  
VP Marketing & Communications

**Committee Reports**

- Diversity Committee
  - Vote to release scholastic dollars
- Community Service Day
- Fun Run
- Trunk or Treat
- Spirit Wear – Second Chance

Jenny Roy/Faye Einspahr  
President, Natalie Ivankovich  
Renee Gregg/Jane Klinger  
Suzy Agulles  
Michelle Greenland/Heather Maddox  
Sarah Foster

**New Business**

- Chromebook Purchase
  - Vote to release funds
  - Technology Survey

President, Natalie Ivankovich

**Next Meeting – November 9, 2021 at 7 pm (Zoom)**

**Adjourn Meeting**

**VALLE VERDE ELEMENTARY EXEC PTA MEETING**  
**September 28, 2021 | Call to order @7:32 PM | Zoom Video Conference**

<p><b>PTA Board Members</b></p> 	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">President</td><td style="padding: 2px;">Natalie Ivankovich</td></tr> <tr><td style="padding: 2px;">Vice President</td><td style="padding: 2px;">Sarah Foster</td></tr> <tr><td style="padding: 2px;">Historian</td><td style="padding: 2px;">Janis Alloco</td></tr> <tr><td style="padding: 2px;">Vice President/Safety</td><td style="padding: 2px;">Heather Martin</td></tr> <tr><td style="padding: 2px;">Recording Secretary</td><td style="padding: 2px;">Anne Nastor</td></tr> <tr><td style="padding: 2px;">Treasurer</td><td style="padding: 2px;">Julia Petrov</td></tr> <tr><td style="padding: 2px;">Parliamentarian</td><td style="padding: 2px;">Stephanie Jensen</td></tr> <tr><td style="padding: 2px;">Auditor</td><td style="padding: 2px;">Lori Bhatia</td></tr> </table>	President	Natalie Ivankovich	Vice President	Sarah Foster	Historian	Janis Alloco	Vice President/Safety	Heather Martin	Recording Secretary	Anne Nastor	Treasurer	Julia Petrov	Parliamentarian	Stephanie Jensen	Auditor	Lori Bhatia	
President	Natalie Ivankovich																	
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Recording Secretary	Anne Nastor																	
Treasurer	Julia Petrov																	
Parliamentarian	Stephanie Jensen																	
Auditor	Lori Bhatia																	

**Attendees:**

Natalie Ivankovich, Heather Maddox, Heather Martin, Jocelyn Silva, Goli Shariat, Jane Klinger, Janis Allocco, Julia Petrov, Principal Mignon Perkins, Stephanie Jensen, Anne Nastor, Lori Bhatia, Jake Johnson

Call to Order 7:32pm	Natalie Ivankovich, President
Board Member Reports	<ol style="list-style-type: none"> <li>1. President- Natalie             <ol style="list-style-type: none"> <li>a. District PTA Meeting report out/sign up genius - Commonalities with other schools: welcoming families, covid guidelines, new idea: PTA scholarship fund for schools that do not have PTAs (discuss at an upcoming PTA meeting)</li> <li>b. Review Review Org Chart/Contacts/Procedures</li> <li>c. Open Positions- Recruiting to Fill:                 <ol style="list-style-type: none"> <li>i. PAC- no 5th grade parent (O'Steen until we get a rep)</li> <li>ii. Room Parent Chair needed</li> <li>iii. Farm Fresh Chair needed</li> <li>iv. No Play/Carnival Chair- Alternate idea for Carnival/ Play: Curtains Up can't commit. Reach out to Walnut Acres?</li> </ol> </li> </ol> </li> <li>2. VP Communications/Marketing- Sarah Foster             <ol style="list-style-type: none"> <li>a. Community Partners - Budget goal of \$5000 is surpassed. Citrus Marketplace premier \$3000. YAY SARAH!!</li> <li>b. Viking Fund: \$51,000 is ½ way to goal</li> <li>c. Marquee Birthday Fundraiser: costs us nothing. Spread the word for Fall birthdays</li> </ol> </li> <li>3. VP Safety- Heather: no updates tonight</li> <li>4. Parliamentarian- Stephanie             <ol style="list-style-type: none"> <li>a. bylaws update: will report out after watching the recording. Need to update for Zoom meetings to continue.</li> </ol> </li> <li>5. Treasurer- Julia: draft will be ready by October 20th...in progress. Big thank you to Julia!</li> <li>6. Auditor- Lori: July 1-end of December; will present at October meeting</li> </ol>
Chair Reports	<ol style="list-style-type: none"> <li>1. Spirit Wear- (Mara Still): distribution before the fun run happened! Budget goal was nearly met at \$2000</li> <li>2. Dine Around Recap- new date- Goli Shariat:             <ol style="list-style-type: none"> <li>a. 1st Starbird \$167.97 is a typical revenue</li> <li>b. Roundtable 10/28 all day event. Stickers coming to the office</li> <li>c. Gott's 11/9 all day for every order placed!</li> <li>d. Spread the codes to our communities and not just VVE families</li> <li>e. Try not to overlap with Foothill dates - tell Goli if there is an overlap</li> </ol> </li> <li>3. Walk/Bike to School Day 10/7- Jake Johnson:             <ol style="list-style-type: none"> <li>a. advertise at the Fun Run,</li> <li>b. safety team for day of, sign up genius to get volunteers to hand out vikings or stickers,</li> </ol> </li> </ol>

(Parent Square signups would need to go through Tracy)

- c. teachers tally to win the golden sneaker goes to class with the most participants! Winning class on the Marquee? Thank you Jake!
4. Community Service Day 10/9 -Chair Update- (Renee Gregg) & Co-Chair Jane Klinger:
  - a. District approval!
  - b. Cleared garden bed area is cleared, test-run, building will continue after the community service day,
  - c. Jane will be at school Saturday and Sunday to clear more and build, spread the word for helping hands! Signups can be in either place: city or sign up genius,
  - d. donations \$400 from HomeDepot, fence posts from A&J Fencing, unused lumber or pavers can be used, Sloat garden card got to Jane, purchased 3 round tables (Amazon Smile points)
  - e. THANK YOU JANE!!!
5. Trunk or Treat Adventure 10/29- Heather Maddox/Michelle Greenland
  - a. Logistics: advertise 10/1, 5th grade parent volunteers
  - b. Meet characters as you gather treats along the way - sell tickets in advance or at the back exit to the office. Every ten minutes a group of 15-20 to follow the path with 5th grader tour guides to 9 different stations. Script for all 5th graders (82 kids fill 40+ roles) to participate.
    - i. What to do with kids waiting for their turn? Presale with time slots considered but still in the works.
  - c. \$10 per ticket + raffle prizes
  - d. Families can sponsor a station to decorate (Pirates for example)
  - e. Entering the shed tomorrow at noon!
  - f. THANK YOU MICHELLE AND HEATHER!
6. 5th grade activities: Tentative Parent Meeting next week (Michelle Greenland) Heather Maddox
  - a. Week of Activities in lieu of camp?
  - b. Parents exploring options for the camp or activities week. Mignon is working with the 5th grade teachers. Usually team up with Bancroft.
  - c. Horizons would not refund 50-90% of the \$400 per families
7. Yearbook- update Jocelyn Silva: Sales are live, 15-20 have sold thus far, makeup day for photos 10/20, 2 parents Sarah Ramos and Katie H stepped up to help!, theme then cover contest, then baby photos and questionnaires for 5th graders, Ms. Nakashima has helped in years prior. \$30. Free for 5th graders from 5th grade fund
8. Fun Run 10/1 Update- (Suzy)
  - a. Goal was \$25,000. Reset goal to \$30,000. \$37,000 raised as of tonight! Cash and checks are still being counted.
9. Diversity Committee- (Jenny/Faye)
  - a. Update: First meeting 9/27. 16 attendees. Some families that haven't participated yet were there! Lots of engagement and lots of follow up. Many have felt isolated and not welcomed or treated well.
    - i. Buddy program and more to help this.
    - ii. Collecting holiday info from families.
    - iii. Bulletin board by the MUR is designated for DREAM. Hispanic Heritage Month. Sign up genius to help volunteer for future months.
    - iv. Meeting with teachers to get feedback on adding books and get teacher ideas. Spending Scholastic book funds \$1300. Scholastic book funds vote/ ordering contact info
    - v. Check out website linked on VV PTA Website
10. Art Docent Program- (Michelle Foster/ Meghan Moreau): parent run art program Deep Space has a curriculum.
  - a. Orchards Marketing Manager will give us \$3,000 but specifically to the arts and in return host an art show with VV students in the Orchards. Holiday art show November-December. Each class get an art lesson, collect the art and display, businesses that participate will have discounts

	<ul style="list-style-type: none"> <li>b. Has to get in on the 6th</li> <li>c. Enrichment program, Art and Mindfulness lead is a VVE parent, Behnoush Babzani, may be one to look in to this work</li> </ul> <p>11. Spring Fling-(Elizabeth Schrag/Amanda Brooks) Gone Country 2 years ago...keep the theme rebooted! Deposit on Boundary Oaks and can still get out without losing money.</p> <ul style="list-style-type: none"> <li>a. Exploring outdoor area by Mike Hess and partner with Orchards management. Band? End of April or May? Lots of dirt...</li> <li>b. PTA is a fundraising body more than a party planning body, but have to navigate this new event</li> </ul>
New Business	<ol style="list-style-type: none"> <li>1. Wren Elementary water bottles-(Michelle Foster/ Debi): funded! Thank you Community!</li> <li>2. Chrome books- Chromebook fund: Principal Perkins working with District. 4th and 5th grade are 1:1. 2nd and 3rd grade have a cart of 24 each, so not 1:1. Computer lab is not functional at this time. District advises that a grant is in the works so wait on purchasing devices. <ul style="list-style-type: none"> <li>a. Does the PTA want to purchase 32 chromebooks to fund the lab? \$280 per chromebook = \$9,000. \$19,000 has been raised for chromebooks. Vote at the upcoming PTA meeting about whether to keep the funds marked for technology or move to another need like outdoor seating.</li> <li>b. E-wasted 150 chromebooks at the end of 2020-2021</li> <li>c. Robert Sithberg (MDUSD) if every family says they need one at home, the district will provide for that before the classrooms get funded. For security purposes, the district needs 1:1 to come from them.</li> <li>d. Complete the tech survey on the Viking Voice</li> </ul> </li> <li>3. Fund a need- outdoor snack/lunch seating</li> <li>4. PTA Meeting Presentation Topic - send suggestions to Natalie or guest speakers or staff</li> </ol>
Upcoming Events:	<p>View and Sync Google Calendar: <a href="https://vvpta.com/calendar">https://vvpta.com/calendar</a></p> <ul style="list-style-type: none"> <li>● Friday 10/1- Viking Fun Run (Decorating Mr. Doug's Door and gift card. Irvin, night custodian, recognition)</li> <li>● Wednesday 10/6- Walk/Bike to School Day</li> <li>● Saturday 10/9- Community Service Day</li> <li>● Monday 10/11- No School</li> <li>● Tuesday 10/12- PTA Meeting via Zoom</li> <li>● Wednesday 10/13- MDUSD Board Meeting- Dent</li> <li>● Tuesday 10/26- Exec PTA meeting Zoom or in person?</li> <li>● Wednesday 10/27- MDUSD Board Meeting- Dent</li> <li>● Friday 10/29- Trunk or Treat</li> <li>● Tuesday 11/3- Mt. Diablo Council PTA meeting 7pm Zoom/Dent</li> <li>● Tuesday 11/9- PTA Meeting via Zoom</li> <li>● 11/29-12/12- Online book fair</li> </ul>

Adjourned Meeting: 9:14pm	Natalie Ivankovich, President
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**Valle Verde Elementary School PTA 2021/2022 Budget & YTD Results**

	2020/2021		2021/2022			
	YTD Actual As of 6/30/21	Budget 2020/2021	Previous August	Current September	YTD Actual As of 9/30/21	Budget 2021/2022
<b>Income:</b>						
Book Fair	0	1,500			0	2,500
Box Tops	107	500			0	100
Carnival	0	8,000			0	0
Amazon Smile	602	250	191		191	1,000
Dine Around	2,929	1,500			0	2,500
FunRaising	6,257	0			0	5,000
Fun Run	12,416	12,000	20		20	20,000
Read-A-Thon	0	0			0	8,000
Shop & Give	1,495	0	192		192	0
Sponsorship	167	5,000	1,000	6,000	7,000	5,000
Distance Learning School Supply	918	0			0	0
Fund-A-Need: Chromebooks	19,150	0			0	0
Gift Cards	0	200			0	600
Interest Income	46	30	5	4	14	50
Misc. Income	166	0			0	0
PTA Dues	879	1,200	701	(129)	598	1,000
Spring Event	0	0			0	3,000
Spring Fling	700	10,000			0	20,000
Spirit Wear	2,261	1,500		1,783	1,783	2,000
Viking Fund	87,634	60,000	35,293	20,658	57,350	85,000
Yearbook	2,943	1,000			0	1,000
<b>Total Income:</b>	<b>138,670</b>	<b>102,680</b>	<b>37,403</b>	<b>28,317</b>	<b>67,148</b>	<b>156,750</b>
<b>Expenditures:</b>						
Art Show	0	(100)			0	(200)
Bank Charges	(75)	(25)			0	0
Class Teacher Allocation	(3,424)	(8,860)	(278)	(463)	(741)	(8,805)
Credit Card Processing	(2,989)	(3,500)	(962)	(479)	(1,462)	(3,500)
Crossing Guard	(4,932)	(6,520)			0	(6,520)
Custodian Appreciation Week	0	(175)			0	(200)
Distance Learning School Supply	(147)	0			0	(771)
Diversity Committee	0	0			0	(500)
Emergency Backpacks	0	(150)	(77)		(77)	(100)
Family Events/STEAM	0	(100)			0	(400)
Carnival	(2,811)	(800)			0	0
Fun Run	0	0			0	(1,700)
Read-A-Thon	0	0			0	(200)
Spring Event	0	0			0	(1,000)
Spring Fling	0	0			0	(10,000)
Hospitality	(783)	(1,000)	(561)		(561)	(1,000)
Instructional Assistant	(75,396)	(71,000)	(18,959)		(18,959)	(79,000)
Insurance	(258)	(258)		(258)	(258)	(258)
Campus Beautificator/Landscaping	(137)	(300)			0	(5,000)
Library	0	(250)			0	(250)
Misc. Expense	0	0	(1,039)	1,039	0	(250)
Principal's Fund	(468)	(600)			0	(750)
PTA Functional	(1,018)	(1,900)	(15)	(289)	(371)	(1,500)
Reading Specialist	(42,566)	(40,200)	(11,392)		(11,392)	(46,800)
Scholarship	0	(100)			0	(100)
School Play	1,032	0			0	0
Service Awards	(504)	(500)			0	(500)
Teacher Grant Expense	0	(2,000)			0	(2,000)
Tech. Coordinator	(6,741)	(7,100)			0	0
Technology	0	(1,170)		(378)	(378)	0
Technology Software	(9,424)	(16,100)		(3,485)	(3,485)	(7,000)
Website	(371)	(250)	(312)		(384)	(375)
Yearbook	(2,172)	0			0	(2,000)
Graduating Class	(5,654)	(6,000)			0	(6,000)
<b>Total Expenses:</b>	<b>(158,837)</b>	<b>(168,958)</b>	<b>(33,594)</b>	<b>(4,313)</b>	<b>(38,067)</b>	<b>(186,679)</b>
<b>Total Income Less Expenses:</b>	<b>(20,167)</b>	<b>(66,278)</b>	<b>3,808</b>	<b>24,004</b>	<b>29,081</b>	<b>(29,929)</b>
Beginning Cash	271,655	271,655			251,488	251,488
Ending Cash	251,488	205,377			280,569	221,559
<b>Reserves (Restricted Cash)</b>	<b>Beginning</b>	<b>Ending</b>	<b>Beginning</b>	<b>Ending</b>		
Graduating Class 2021	3,954	325	0	0		
Graduating Class 2022	0	2,822	2,822	0		
Graduating Class 2023	0	0	0	4,000		
Art Docent Program	3,427	3,427	3,427	3,427		
School Play Reserve	3,000	3,000	3,000	3,000		
Fund-A-Need: Chromebooks	0	19,150	19,150	19,150		
Education Fund	110,000	110,000	126,000	126,000		
<b>Restricted Cash</b>	<b>120,381</b>	<b>138,724</b>	<b>154,399</b>	<b>155,577</b>		
<b>Unrestricted Cash</b>	<b>151,274</b>	<b>112,764</b>	<b>97,089</b>	<b>65,982</b>		
<b>Total Cash</b>	<b>271,655</b>	<b>251,488</b>	<b>251,488</b>	<b>221,559</b>		

**VVE PTA Expenditure Report  
September 2021**

<b>Date</b>	<b>Num</b>	<b>Description</b>	<b>Memo</b>	<b>Category</b>	<b>Amount</b>
9/14/21	DEBIT	Zoom	Monthly Zoom Payment - September 2021	PTA Function	(14.99)
9/21/21	DEBIT	Vistaprint	Sponsor Banner	PTA Function	(179.85)
9/22/21	DEBIT	Vistaprint	Sponsor Banner	PTA Function	(93.75)
9/29/21	8285	Jennifer Philips	Classroom Supplies	Class Teacher Allocation:Philips	(230.71)
9/29/21	8286	Stephanie Reed	Classroom Supplies, T-Shirt	Class Teacher Allocation:Reed	(232.45)
9/29/21	8287	Valle Verde Elementary	Renaissance Learning Renewal	Technology Software	(3,485.00)
9/29/21	8288	Valle Verde Elementary	Ink Cartridge Supplies for Computer Lab	Technology	(377.64)
9/29/21	8289	Kristine Lim	Refund	Valle Verde T-Shirts	(72.87)
9/29/21	8290	Mt. Diablo Council Of PTAs	PTA Dues, Insurance	PTA Dues, Insurance	(693.00)
8/31/21	EFT	Squarespace.com	Monthly Payment - August 2021	Merchant Fee	(479.40)
<b>TOTAL</b>					<b>(5,859.66)</b>